

1	Name of the Post	Training and Placement Officer (TPO)
2	Number of posts	07 (Seven)* *may vary as per work load
3	Classification	DSEU Group 'A' "Non-Ministerial"
4	Pay band and grade pay or pay scale	L – 9A : Rs. 56100 - 182400
5	Whether selection posts or non- selection post	Selection
6	Age limit for direct recruits	NA
7	Educational and other qualifications required for direct recruits	Essential: Master's degree with atleast 55% marks or its equivalent grade 'B' in the UGC 7 pt scale along with good academic record, as laid down by UGC. Desirable: 1. MBA or equivalent from recognized University/ Institute. 2. 02 (Two) Years or more experience in relevant area.
8	Whether age and educational qualification prescribed for direct recruits will apply in case of promotion	NA
9	Period of probation, if any.	One Year
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various method.	100% by Direct Recruitment
11	In case of recruitment by promotion or deputation/ absorption, grades from which promotion or deputation/absorption on to be made.	NA
12	If a departmental promotion Committee exists, what is its composition.	NA
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NOT APPLICABLE