



Guest Internet Access Policy Ver-1.0

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Release Control

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October 18, 2021	V 0.1	Pre-release, the purpose of pre-release is to inform all stake holders about the issuance of this policy and also to give advance intimation to the assured departments to get prepared.	Mr. Joyjit Roy Ghatak Choudhury, Consultant (IT) - DSEU Mr. Prasun Kumar, Assistant Registrar(IT) - DSEU	
November 17, 2021	V 1.0	First release	Mr. Ashwani Kansal, Registrar- DSEU	Dr. Neharika Vohra, Vice Chancellor - DSEU

Policy Owner

Department:	Represented by:	Date
Registrar-DSEU	Mr. Ashwani Kansal	November 17, 2021

Policy assured by:

Department:	Represented by:	Applicable to	Date
Directors / HODs	Individual Role Holders	Respective users using computing assets.	November 17, 2021

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1. OBJECTIVE

The Internet resources in the campus is a privilege extended to guest members of the DSEU community for seamless internet connectivity during their short visit in the campus. The internet access through network at Delhi Skill & Entrepreneurship University (DSEU) intends to support the educational, instructional, research and administrative activities of the University.

Consequently, it is important for the guest members of DSEU community to act in a responsible, ethical and legal manner availing these internet facility.

Individuals need to comply with the Acceptable Usage Policy of IT resources. Individuals are also subject to Indian central, state, local, cyber and applicable international laws governing many interactions/transactions that may occur through DSEU Network.

Applicability of these laws will change in line with amendments made in these laws as incorporated by their respective governing bodies.

This document establishes specific requirements for the internet access at DSEU.

2. SCOPE

This policy applies to all guest users of DSEU.

Individuals covered by the policy include such as industry experts, workshop/conference participants, any top management guests, business partners, any external individuals invited by the DSEU from other organizations.

These policies apply to technology administered in all the DSEU Campus, the employee/departments sponsoring the guests for any of the academic events/research and business collaborations in any DSEU campuses.

3. USER RIGHTS AND RESPONSIBILITIES

DSEU has a responsibility for safe guarding the DSEU Network from any unauthorized usage. You are responsible to support DSEU by following the guidelines given below.

4. POLICY DETAILS

1. Internet access to guest will be provided based on DSEU's employee request, who will be termed as a "Sponsor/Host". Employee should not generally sponsor any guest unless they have invited the Guest to DSEU campus for academic and research purpose.

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2. The employee who wishes to sponsor should send the request to the IT Helpdesk at it-helpdesk@dseu.ac.in . The request should contain the information such as Name, Contact details, Designation, Affiliation of the Guest and purpose of the visit to DSEU and share the same to IT Helpdesk with department head/supervisor's approval. Required ID & Password will be delivered to the guest directly to the personal email.
3. The Guest internet access will be limited to the maximum of the 30 days period. Any further extension needs to be validated and approved by the respective head of the departments.
4. The Service is a free service provided by DSEU. Your access to the service is completely at the discretion of DSEU, and your access to the service may be blocked, suspended, or terminated at any time for any reason including, but not limited to, violation of this agreement, actions that may lead to liability for DSEU, disruption of access to other users or networks, or violation of applicable laws or regulations.
5. You must accept this agreement each time you use the Service and it is your responsibility to review it for any changes each time. This is an open wireless network. No network communication is 100% secure.
6. Please remember: NO network communication should be considered private or protected. All communication over the DSEU network is subject to monitoring.
7. DSEU reserves the right to reduce throughput or access as need be.
8. Your use of the Service and any activities conducted online through the Service shall not violate any applicable law or regulation or the rights of DSEU, or any third party.
9. DSEU cannot accept any responsibility for any injury or loss that results from inaccurate, unsuitable, offensive, or illegal Internet communications.

4.1. UNACCEPTABLE USE

The use of the service for the following activities is prohibited:

Inappropriate use of the Guest Wireless Network. This policy does not enumerate all possible inappropriate uses but rather presents some guidelines (listed below) that the DSEU may at any time use to make a determination that a particular use is inappropriate.

- Spamming and invasion of privacy of others;, Violating intellectual property law; Transmitting obscene or indecent speech or materials; Transmitting defamatory or abusive language; Hacking or distribution of internet viruses or worms; Trojan Horses; or Other Destructive Activities.
- Users must respect the privacy and intellectual property rights of others.
- Users must respect the integrity of our network and any other public or private computing and network systems.

- Use of the Guest Wireless Network for malicious, fraudulent, illegal or misrepresentative purposes is prohibited.
- The Guest Wireless Network may not be used in a manner that precludes or hampers other users access to the Guest Wireless Network or other any other networks.
- Nothing may be installed or used that modifies, disrupts, or interferes in any way with service for any user, host, or network.

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4.2. ADHERENCE WITH CENTRAL, STATE, LOCAL, CYBER AND APPLICABLE INTERNATIONAL LAWS

As a member of the DSEU community, you are expected to uphold local acts/ordinances and central, state, cyber and applicable international laws. DSEU's guidelines related to use of technologies derived from this concern, including laws regarding license, copyright and the protection of intellectual property.

As a user of DSEU's computing and network resources you must:

- Abide by all Indian Central, State, Local, Cyber Law and applicable International Laws.
- Abide by all applicable copyright laws and licenses.
- DSEU has entered into legal agreements or contracts for many of our software and network resources which require each individual using them to comply with those agreements.

4.3. ENFORCEMENT AND COMPLAINE

- The respective sponsor employee of DSEU will be held responsible for his/her guest's internet conduct while using internet over DSEU network.
- The Guest ID will be deactivated without any prior information, if any unusual activity is found from the guest device, like suspicious network traffic, spam, high bandwidth usages.
- Any member who is believed to have used official rights for inappropriate purpose to breach the policy which is also found to disrupt DSEU's brand identity will strictly be taken action against as per the law.
- Non-compliance with the policy can bring about significant risk and liability for DSEU, which puts the institution at significant risk of legal action and substantial penalty, hence, violation of this policy may result in disciplinary action which may include termination of staff, depending upon the circumstances of the violation(s) of copyrights
- The Registrar-DSEU reserves the right to IT Team to inspect a faculty or staff member's computer system for related audit logs of email, etc related to violations of this policy. Registrar may initiate disciplinary proceedings.

4.4. Disclaimer

- That the Service may not be uninterrupted or error-free.
- That viruses or other harmful applications may be present through the internet service.
- That DSEU does not guarantee the security of the Service and that unauthorized third parties may access your computer or files or otherwise monitor your connection while you are connected through DSEU connection.
- DSEU takes no responsibility and assumes no liability for any content uploaded, shared, transmitted, or downloaded by you or any third party, or for any malware your device may be exposed to or anything you may encounter or any data that may be lost or compromised while connected to the Guest Wireless Network.

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